

HURON VALLEY CORVETTE CLUB

BY-LAWS

I. MEETINGS

- A. A general membership meeting will be held each month at a time and place designated by the President. In addition to regular meetings, special meetings of the members may be called by the President or by a majority of the officers.
- B. Annual Meeting: The annual meeting of the Members will be held in January of each year for reports of officers and committees and other such business as lawfully may come before the meeting.
- C. The Board of Directors will hold regular business meetings as provided in the Constitution.
- D. "Roberts Rules of Order, Revised" will govern the conduct of all HVCC meetings.
- E. All action shall be by majority vote of those present unless stated otherwise in the Constitution or By-laws.

II. MEMBERSHIP

- A. New Members: A person may become a Master upon payment of the requisite initiation fee and first's year dues.
- B. Associate Members: The spouse or significant other of any Master or Honorary Member may become an Associate Member by paying the requisite membership fee.
- C. Honorary Members: A Corvette enthusiast who does not own a Corvette may become an Honorary Member by making written application to HVCC, being approved by a majority of 2/3 of the Board of Directors present at any Directors meeting and paying the requisite initiation fee and first's year dues. Note that an Honorary Member will become a Master Member upon renewal of membership.
- D. Life members: Nominated by the Board of Directors and approved by 2/3 majority of members present at a regularly scheduled general membership meeting.

III. DUES

- A. Initiation Fee: A non-refundable initiation fee of \$30.00 will be assessed all new Master Members and Honorary Members. Master Members and Honorary Members delinquent in their renewal of membership will also be assessed this fee.
- B. Dues for membership for Master and Honorary Members will be \$20.00 for each year.
- C. Dues for Associate Members will be \$10.00 for the year.
- D. Life member: Complimentary.
- E. Any new member paying dues on or after September 1st of any year shall be considered to have paid dues in full for the succeeding year.
- F. Dues for the following year must be paid before the closing of nominations of office during the November general business meeting or membership will lapse.

IV. REVOCATION OF MEMBERSHIP

Membership may be revoked for conduct or action which would discredit HVCC, impose an undue liability on HVCC or cause harm or suffering to another Member. Such conduct would include, but not be limited to, unlawful action by a Member at a club event or meeting.

The Board of Directors shall investigate any charges brought against the Member. The Member who has been so charged shall not take part in the investigation-but shall be able to respond to charges set forth to the Board of Directors and the Members. If the Board of Directors determine, by majority vote, that a punishable infraction has taken place, they shall make a report at a general membership meeting and there a majority vote upholding the report of the Board will result in immediate revocation of membership. A Member may not make application to rejoin HVCC for one calendar year after such revocation.

V. NOMINATIONS

Nominations for the elected officers will be open at the October meeting by a nominating committee appointed by the President. The nominating committee will accept nominations for offices endorsed by two Members by the November meeting. Nominations will be closed at the end of the November meeting.

VI. ELECTIONS

Elections will be held during the last week in November of each calendar year for the eligible elected offices. The election will be conducted by secret ballot returned by mail five (5) days prior to the December meeting and the results will be announced at the December meeting. For each office, the winner shall be the candidate receiving the greatest number of votes, a majority not being required. Ties shall be broken by a random draw conducted by the Parliamentarian at the December meeting.

VII. DUTIES OF ELECTED CLUB OFFICES

A. The duties of the President shall be:

1. Preside over all regular and special meetings of HVCC at which he/she is in attendance.
2. Conduct all meetings in accordance with the Constitution and By-laws.
3. Vote in the case of a tie vote.
4. Serve on the Board of Directors.
1. Sign all orders or acts necessary to carry out the will of HVCC.
5. Act as a representative of HVCC to outside persons or other clubs when necessary.
6. Establish any temporary committee(s) as needed.
7. Appoint the chairpersons of all committees.
8. Fill the appointed offices set forth in these By-laws.

B. The duties of the Vice-President shall be:

1. Assume the duties of the President in his/her absence.
2. Serve as Chairperson of the Board of Directors.

C. The duties of the Secretary shall be:

1. To keep authentic records of the meetings of HVCC.
2. Manage all official correspondence of HVCC.
3. Serve on the Board of Directors as Secretary.
4. Call meetings to order in the absence of the presiding officers.
5. Provide for the typing and duplicating of records of committees.
6. Keep and compile yearly a list of motions made and their status.

D. The duties of the Treasurer shall be:

1. Act as official custodian of all funds.
2. Keep secure the funds of HVCC.
3. Keep an accurate record of the source of all monies paid out and received and retain vouchers to cover each expenditure.
4. Pay all bills authorized by HVCC --any expenses incurred or submitted to HVCC over \$75.00 must be approved by a vote of the general membership or the Board of Directors.
5. Submit a summary of the finances of HVCC at each regular business meeting.
6. Serve on the Board of Directors.
7. File appropriate reports as required by the Internal Revenue Service to maintain HVCC Tax Exempt status. File any and all other forms required by the U.S. Government and/or the State of Michigan required to maintain our corporate status.

E. The duties of the Officer at Large shall be:

1. Fill vacancy of any absent officer at a meeting of the general membership or Board of Directors meeting.
2. Assume the duties of any other officer at the request of the President of the Board of Directors subject to provisions in the constitution and these By-laws.
3. Maintain order under the direction of the President among all persons attending meetings.
4. Serve on the Board of Directors.

F. The duties of the Parliamentarian shall be:

1. Act in an advisory capacity to the President regarding the conduct of any meeting.
2. Chairperson of any committee charged with amending the Constitution or By-laws.
3. Serve on the Board of Directors.

VIII. APPOINTED OFFICES

The following offices may be filled by appointment as provided in the Constitution.

- A. Social
- B. Membership
- C. Communications
- D. Governor. (Only members of NCCC shall be appointed as Governor.)
- E. Competition Director. (Only members of NCCC shall be appointed as Competition Director.)

IX. DUTIES OF APPOINTED CLUB OFFICES

A. The duties of the Governor shall be:

1. Act as HVCC 's representative to NCCC Governor's meetings and report to HVCC.
2. Serve on the Board of Directors.

B. The Duties of the Communications Chairperson shall be:

1. Assemble, edit, publish, and upload to the internet the Glass Caravan, the official club newsletter, for access by the membership and other clubs.
2. Publish and distribute any other communications as directed by the Board of Directors.
3. Serve on the Board of Directors.

C. The duties of the Competition Director shall be:

1. Act as HVCC 's representative to Michigan Region NCCC meetings and report to HVCC.
2. Obtain and distribute NCCC event sanctions as directed by the Members.
3. Ensure compliance with NCCC rules for sanctioned events.
4. Serve on the Board of Directors.

D. The duties of the Social Chairperson shall be:

1. Establish the social calendar and appoint chairperson for social events.
2. Act as Chairperson of Annual Awards Banquet.
3. Serve on the Board of Directors.

E. The duties of the Membership Chairperson shall be:

1. Keep records of membership, publish membership lists, meet and introduce new guests and Members.
2. Hand out membership card and club material to all new Members.
3. Serve on the Board of Directors

X. EMBLEM

The HVCC emblem shall be a circle containing the name "Huron Valley Corvette Club", with a rear view of a 1964 through 1967 Sting Ray coupe under cross flags and HVCC on the license plate. The color may be blue background with white lettering or white background with blue lettering.